4 QUADRANT TO-DO LIST

Time Management

Important and Urgent	Important but NOT Urgent
NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent	NOT Important and NOT Urgent ☐
NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent NOT Important but Urgent NOT Important but Urgent	NOT Important and NOT Urgent
NOT Important but Urgent	
NOT Important but Urgent	
NOT Important but Urgent NOT Important but Urgent NOT Important but Urgent	